ST JOSEPH'S COMMUNITY BEHAVIOUR CODE

SAFETY
- Following supervisor instructions
- Observing rules and procedures
- Following OH&S procedures
- Using equipment correctly
- Resolving conflict peacefully

EFFORT
- Attempting to complete set tasks
- Being prepared and organised
- Connectedness
- Punctuality
- Involvement

RESPECT
- Speaking and acting politely to others
- Following supervisor instructions
- Accepting differences, rights and feelings
- Using equipment carefully

SELF RESPONSIBILITY
- Working independently and/or with others
- Accepting corrective advice
- Completing job roles
- Owning mistakes and celebrating success
- Being where I'm expected to be punctually

ST JOSEPH'S PRIMARY SCHOOL
11 Perry Street
PO Box 265
Alstonville NSW 2477
Phone 02 6628 1009
Fax 02 6628 1508
Email: sjpalst@lism.catholic.edu.au

alstplism.catholic.edu.au

PEOPLE WHO CAN HELP
Parents
All Staff
Principal: Mrs Therese Seymour
Assistant Principal: Mrs Renay Condon
Priest: Fr Frank Mulcahy
Student Counsellor
Missions and Values Facilitator
Kids Helpline: 1800 55 1800
www.kidshelp.com.au

OUR SAFE SCHOOL POLICY
Bullying behaviours have no place in our school
WHAT IS BULLYING?
« Bulling is the intentional targeting of an individual *repeatedly*, over time, using physically or psychologically aggressive behaviours that are intended to enforce or maintain an imbalance of power through domination. (Source: Bully Off! p12)»

TYPES OF BULLYING:
- Deliberate and sustained teasing
- Public humiliation eg. name calling, making fun of someone
- Hiding, damaging or destroying property
- Making things up about someone
- Biting, hitting, pushing, tripping
- Harassing phone calls, text messages, emails or posts on social websites – cyber bullying
- Excluding from the group
- Threats
- Playing mean tricks

SOME SIGNS THAT BULLYING MAY BE HAPPENING:
- the student may...
  - start acting differently or seem anxious
  - change their eating or sleeping patterns
  - start avoiding certain situations eg. school or bus
  - become withdrawn

WHAT CAN YOU DO?
- Try to ignore the behaviour.
- Tell the person to stop. Be firm.
- Tell the person or the group to stop or you will take it further
- Remove yourself from threatening situations
- Talk to an older student.
- See your class teacher or another teacher you trust
- Ask to see the Assistant Principal or Principal
- Talk to your parents about it
- Contact Kids Helpline
- Use the ‘Student Worry Box’ in the library

WHAT THE SCHOOL WILL DO:
THE SCHOOL WILL RESPOND TO ALL REPORTS.
ONCE A REPORT HAS BEEN MADE BY A STUDENT AND IT IS ESTABLISHED TO FIT THE DEFINITION OF BULLYING THE FOLLOWING STEPS WILL BE FOLLOWED.

STEP 1 – WARNING STAGE
A warning will be given to the student and a reference is made to our expected School Community Behaviour Code.

STEP 2 – RECORDING STAGE
If behaviours are repeated name is written on board or recorded in Class Behaviour Book or a Behaviour Slip completed.

STEP 3 – ACTION STAGE
Continued negative behaviour requires reflection sheet, time-out, no play, community service or work to complete at buddy class.

STEP 4 – EXECUTIVE INTERVENTION
Serious incidents and total lack of compliance. An Executive member of staff is contacted and in consultation with parents, the student may be withdrawn from class and/or school.